



MEETING MINUTES

Wednesday, May 30, 2018 4:00 p.m.

5th Floor Conference Room
Earle Brown Tower, 6120 Earle Brown Drive
Brooklyn Center, MN.

Attendance:

<u>District</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell	Chris Lord
Carver SWCD	Mark Zabel	Mike Wanous
Chisago SWCD	Roland Cleveland	
Dakota SWCD	Laura Zanmiller	Brian Watson
Isanti SWCD	Al Koczur	
Ramsey CD	Gwen Willems	Ann WhiteEagle
Scott SWCD	Doug Schoenecker	Shelly Tietz & Troy Kuphal
Sherburne SWCD	Michael Schroeder	Francine Larson
Washington CD		Jay Riggs
Wright SWCD	Mary Wetter	

1. Call to Order

Mark Zabel called the meeting to order at 4:03 pm. A quorum was present.

2. Open Floor

None

3. Approve of Agenda

Motion 18.010 Motion by Schoenecker, second by Koczur, to approve the agenda as presented.
Motion carried.

4. Approval of Minutes

Motion 18.011 Motion by Willems, second by Wetter to approve the February 28, 2018 board minutes as presented. Motion carried.

5. Manager's Meeting Notes – March 28, 2018 and April 25, 2018

Kuphal reported on the March 28, 2018 meeting. The training acceleration grant for \$10,000 was submitted. At the meeting, LeAnn Buck from MASWCD reviewed election awareness. Lord reported on the April 25, 2018 meeting. Sheila Vanney from MASWCD explained statutory funding authority. MASWCD is looking for drone video footage of urban projects combined with a school. Discussion held on how to invite Ramsey County to participate in the Metro Conservation District.

6. Treasurer’s Report – Scott SWCD Reporting

6.1 Treasurer’s Report – May 17, 2018

Tietz read the Treasurer’s Report. She reported a cash balance of \$691,165.55 and the following funds balances:

Children’s Water Festival:	\$36,404.24
MCD:	\$57,360.36
Total Fund Balance is:	\$103,420.46

The Treasurer’s Report was accepted by Zabel, subject to audit.

6.2 Checking Account Transaction Report

Report included in packet. No discussion

7. Engineering and Technical Assistance (ETA)

7.1 ETA Engineering & Technical Assistance Report as of March 31, 2018

Watson read from ETA program report by district and quarter, as prepared and submitted by Dakota County SWCD, program Host.

7.2 Grant Status Report as of March 31, 2018

Watson reported on the Grant Status report which outlines the summary of each grant, also prepared and submitted by Dakota County SWCD.

8. Subwatershed Analysis Program (SWA)

8.1 Program Update

Riggs reported that all Subwatershed Assessment Plans are complete and final reporting will be completed with BWSR.

8.2 Revised MCD Work Plan

Motion by Cleveland, second by Schoenecker to approve the revised Work Plan. Motion carried.

9. Metro Area Children’s Water Festival (MACWF)

9.1 Program Updates

No update.

9.2 Donation Recipient Agreement

Wanous discussed that some organization require an agreement when they donate money to organizations.

Motion 18.012 Motion by Meixell, second by Koczur, to approve the Shakopee Mdewakanton Sioux Community Donation Recipient Agreement for \$1,000. Motion carried.

9.3 Authorization for future donation agreements

Wanous discussed authorizing the chair to sign agreements when accepting financial donations for the Children's Water Festival.

Motion 18.013 Motion by Wetter, second Cleveland to allow the chair to sign an agreement when accepting a financial donations. Discussion held. Motion amended by Cleveland, second by Wetter, to approve the chair to sign the donation agreement up to \$5,000. Motion carried. Zabel called for a vote on the original motion. Motion carried.

10. Campus Groundwater Conservation Planning (CGCP)

10.1 Program Updates

Lord reviewed the Campus Groundwater Conservation Planning program status and proposed amendment.

Motion 18.014 Motion by Wetter, second by Willems, to approve the grant agreement amendment from December 31, 2018 through December 31, 2019. Motion carried.

11. Minnesota Ag Water Quality Certification Program (MAWQCP)

11.1 Program Updates

Kuphal provided a program update on the MAWQCP.

12. Other Business

12.1 Work Plan Amendment – MCIT

Kuphal reviewed the MCD Budget. The MCD has insurance through MCIT and historically this expense was paid with NPEAP funds. The request is to update the MCD Work Plan to include the insurance expenses as an administration expense.

Motion 18.015 Motion by Schoenecker, second by Koczur, to approve the revised 2017-2019 Work Plan budget as presented. Motion carried.

12.2 Authorization for CWF grant applications

Kuphal reported on applying for grants that may be available to continue with the SWA and Campus Groundwater programs through BWSR.

Motion 18.016 Motion by Schoenecker, second by Cleveland, to authorize staff to apply for CWF grants with amounts determined from District Managers.

12.3 Ramsey County participates in MCD

Discussion held on Ramsey County participating in programs offered through the MCD board. Ramsey SWCD will no longer be in existence as of June 12, 2018.

As part of legislation all Ramsey SWCD contracts were transferred to Ramsey County. Since Gwen Willems, MCD secretary, will no longer be on the MCD board, a secretary will need to be elected at the next board meeting. Discussion held on having a Ramsey County representative included in the Metro Conservation District. Discussion held on asking a district attorney for interpretation for session law regarding disposing Ramsey SWCD and see if that covers the MCD. Watson will check with BWSR to get an opinion to give guidance. Once Watson receives BWSR's opinion, he will forward to the board of supervisors.

Cleveland leaves at 5:00 pm.

13. Member District Updates

Schoenecker reminded everyone of the Area IV Tour on June 20, 2018 at 9:00 at the Scott SWCD office.

Discussions held Districts that have drafted resolutions. Dakota SWCD drafted a resolution regarding eligibility of SWCD comprehensive plans for Watershed Based Funding. Washington CD drafted a resolution that seeks to ensure BWSR has a framework to involve LGU's when developing or revising policies that affect them. Carver SWCD drafted a resolution seeking MASWCD to convene a work group to develop guidance for conservation plans.

Willems thanked everyone for a great experience while servicing on the MCD board.

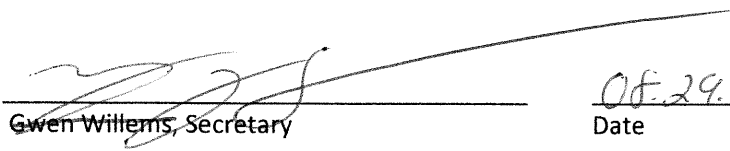
14. Agenda Items for Next Board Meeting

Agenda items should be sent to Shelly Tietz at Scott Soil and Water Conservation District.

15. Adjourn

Motion 18.017 Motion by Schoenecker, second by Wetter, to adjourn the meeting. Motion carried.

Respectfully submitted,


Gwen Willems, Secretary

08.29.18
Date