



MEETING MINUTES

Wednesday, August 30, 2017 4:00 p.m.

5th Floor Conference Room

Earle Brown Tower, 6120 Earle Brown Drive

Brooklyn Center, MN.

Attendance:

<u>District</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Steve Laitinen	Chris Lord
Carver SWCD	Mark Zabel	Mike Wanous
Chisago SWCD	Roland Cleveland	
Dakota SWCD	Laura Zanmiller	Brian Watson
Isanti SWCD	Al Koczur	
Ramsey CD	Gwen Willems	Ann White Eagle
Scott SWCD	Doug Schoenecker	Shelly Tietz & Troy Kuphal
Sherburne SWCD	Michael Schroeder	Francine Larson
Washington CD	John Rheinberger	
Wright SWCD	Mary Wetter	
MN Dept of Ag		Peter Gillitzer & Marcie Weinandt

1. Call to Order

Mark Zabel called the meeting to order at 4:00 p.m. A quorum was present.

2. Open Floor

None

3. Approval of Agenda – Additions/Corrections/Deletions

Cleveland requested an addition on the agenda:

13. Other Business

Transfer of Area 4 Education Committee

Motion 17.020 Motion by Willems, second by Schoenecker to approve the agenda with the addition.

Motion Carried

4. Approve Minutes

Motion 17.021 Motion by Cleveland, second by Koczur to approve and amend the May 31 board minutes as presented correcting item 8 a. SWA Program Update to read “the goal will be to get all SWA’s complete in 2017”. Motion carried.

5. Old Business

5.a. Vectorworks

Tietz reported Vectorworks software licenses were successfully transferred from MCD to individual Districts possessing a seat.

6. Manager’s Meeting Notes – June 28, 2017

Kuphal reported some highlights from the June 28 meeting: LeAnn Buck led discussion of District Capacity Funding and the 25 by 25 initiative; managers discussed sharing technical expertise and setting up a database which will document internal staff expertise and identify potential common training needs and opportunities; the MCD will not apply for any 2018 CWF.

Cleveland reviewed the joint meetings with MAWCD and AMC. Discussion held on stable long term funding and pursuing taxing authority.

7. Treasurer’s Report – Scott SWCD Reporting

7.1 Treasurer’s Report – August 21, 2017

Tietz read the Treasurer’s Report. She reported a cash balance of \$535,733.81 and the following funds balances:

Children’s Water Festival:	\$36,038.88
MCD:	\$67,114.19
Total Fund Balance is:	\$103,153.07

Motion 17.022 Motion by Rheinberger, second by Schoenecker, to approve the Treasurer’s Report subject to audit. Motion carried

6.2 Checking Account Transaction Report

Report included in packet. No discussion

8. Engineering and Technical Assistance (ETA)

8.1 ETA Engineering & Technical Assistance Report as of June 30, 2017

Watson read from ETA program report down by district and quarter, prepared and submitted by Dakota County SWCD, program Host.

8.2 Grant Status Report as of June 30, 2017

Watson reported on the Grant Status report which outlines the summary of each grant.

8.3 FY2018 NonPoint Engineering & Enhanced Technical Assistant Grant

Motion 17.023 Motion by Willems, second by Schroeder, to approve authorization to execute the FY2018 Non Point Engineering & Enhanced Technical Assistant Grant. Motion carried.

8.4 FY2018 Grant Work Plans

Motion 17.024 Motion by Cleveland, second by Rheinberger, authorizing approval to submit proposed FY2018 ETA Work Plan. Motion carried.

9. Subwatershed Analysis Program (SWA)

9.1 Program Update

Riggs reported that thirteen SWA's are complete. All SWA's need to be complete by 2018 but the goal will be to get all SWA's completed in 2017.

10. Metro Area Children's Water Festival (MACWF)

10.1 Program Updates

Wanous provided an overview of the Children's Water Festival for new Board members. He reported that the Children's Water Festival was held on Wednesday, September 27, 2017 at the State Fairgrounds. 400 additional students attended the event this year.

11. Campus Groundwater Conservation Planning (CGCP)

11.1 Program Updates

Chris Lord provided a review of the Campus Groundwater Conservation Planning program. Unspent project development funds will be transferred to implementation so districts will have additional funds available to them. A revised budget timeline will be presented at the next board meeting.

12. Minnesota Ag Water Quality Certification Program (MAWQCP)

12.1 Program Updates

Peter Gillitzer & Marcie Weinandt from the Minnesota Department of Agriculture provided an update on the MAWQCP. \$165,000 has been distributed to districts in the Metro Conservation District and \$85,000 is remaining to be spent. The grant will be amended for an additional year.

13. Other Business

13.1 Education Committee

At the Area Meeting this summer, supervisors voted to transfer the Education Committee from the Metropolitan Association of Soil and Water Conservation Districts to the Metro Conservation District JPA Board. The action is to either accept and create an Education Committee under the MCD Board or not accept and inform the Metropolitan Association of Soil and Water Conservation District accordingly. The supervisors requested that the managers discuss the options and bring back ideas at the next meeting.

14. Member District Updates

Discussion held on Buffer Alternative Practices. Zabel indicated based on an email sent from BWSR that SWCD's are going to be asked to assure the practices are in place and this task may be a challenge. Kuphal indicated he attended a meeting with BWSR where two additional alternatives were presented.

Area IV Fall meeting is scheduled for October 31, 2017 at Cabela's.

The next board meeting will be held on Wednesday, August 30, 2017.

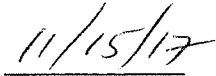
15. Adjourn

Motion 17.025 Motion by Cleveland, second by Schoenecker, to adjourn the meeting. Motion carried.

Respectfully submitted,



Gwen Willems, Secretary



Date