



MEETING MINUTES

Wednesday, May 25, 2016 4:00 p.m.
 5th Floor Conference Room
 Earle Brown Tower, 6120 Earle Brown Drive
 Brooklyn Center, MN.

Attendance:

<u>District</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Jim Landahl	
Carver SWCD	Bob Burandt	Mike Wanous
Chisago SWCD	Roland Cleveland	
Dakota SWCD	Laura Zanmiller	Brian Watson
Isanti SWCD	Al Koczur	
Ramsey CD	Gwen Willems	Ann White Eagle
Scott SWCD	Doug Schoenecker	Troy Kuphal
Sherburne SWCD		
Washington CD	John Rheinberger	
Wright SWCD	Mary Wetter	Kerry Saxton

1. Call to Order

Chair Rheinberger called the meeting to order at 4:00 p.m. Roll call done. A quorum was present.

2. Open Floor

None

3. Approval of Agenda – Additions/Corrections/Deletions

Motion 16.001 Motion by Schoenecker, second by Koczur to approve the agenda with the following addition:

- 10.5 Joint Powers Agreement with Minnesota Department of Ag

Motion carried

4. Approve Minutes

Motion 16.002 Motion by Willems, second by Wetter to approve the February 24, 2016 board minutes as presented. Motion carried.

5. Manager’s Meeting Notes

Kuphal noted the following items were discussed at the Manager’s Meeting on March 30 and May 10:

- Minnesota Ag Water Quality Certification Program (MAWQCP)
- Engineering and Technical Assistance (ETA) Special Program
- Groundwater Conservation Special Program

6. Treasurer’s Report – Scott SWCD Reporting

6.1 Treasurer’s Report – May 18, 2016

Kuphal read the Treasurer's Report. He reported a cash balance of \$466,599.74 and the following funds balances:

Children's Water Festival:	\$24,329.89
MCD:	\$65,176.43
Total Fund Balance is:	\$89,506.32

Motion 16.003 Motion by Cleveland, second by Lindahl, to approve the Treasurer's Report subject to audit. Motion carried

6.2 Checking Account Transaction Report

Report included in packet. No discussion

7. Non Point Engineering Assistance Program (NPEAP)

7.1 Open Projects (approved prior to 12/19/2015)

Kuphal reported on the Open Projects approved prior to December 19, 2015.

7.2 FY 2016 ETA Report as of 5/16/2016

Watson reported on the FY 2016 ETA Report broken down by district and quarter.

7.3 Program Updates

Watson indicated that there is approximately \$909 in additional funding available to each member district available for software, training and equipment. Each district will put in their requested items to Dakota SWCD.

The Board of Water and Soil Resources will be allocated the FY2017 ETA funds for \$375,000 this summer. An MCD Work Plan will be drafted at that time.

8. Subwatershed Analysis Program (SWA)

8.1 Program Update

Kuphal reported that progress continues to move forward for the SWA program. Some dollars are being redistributed.

9. Metro Area Children's Water Festival (MACWF)

9.1 Program Updates

Wanous reported that the Children's Water Festival is Wednesday, September 28, 2016 at the State Fairgrounds. Anoka County may be making a large contribution to the Children's Water Festival and will want a JPA to be presented to the board at the next meeting.

10. Other Business

10.1 2015-2016 Work Plan and Budget Amendment 5/25/2016

Motion 16.004 Motion by Wetter, second by Burandt, to approve the 2015-2016 Work Plan and Budget Amendment. Motion carried.

10.2 Bid for FY2015 Financial Audit

Motion 16.005 Motion by Willems, second by Cleveland, to authorize staff to engage with Peterson Company LTD for preparation of the MCD FY2015 Financial Audit, for an amount of up to \$2,300. Motion carried.

10.3 FY2018-2019 Biennial Budget Request

Motion 16.006 Motion by Schoenecker, second by Koczur, to ratify the motion to approve the submittal of the FY2018-2019 Biennial Budget Request as submitted by staff. Motion carried.

10.4 2017 Grant Application

Discussion held on the 2017 Grant Applications. Applications will become available in June and will need to be submitted within 5 weeks of grant application availability. Discussion held on what project or activity to apply for. Kuphal noted that FY2016-2017 Biennial Budget Request submitted by MCD identified several special program proposals, some of which the MCD has already pursued. There was general consensus to stay with projects that outlined in the BBR, and allow managers to decide what to apply for and to prepare and submit the application.

Motion 16.007 Motion by Cleveland, second by Wetter, to authorize staff to proceed with the 2017 Grant Application as needed and bring the results to the next board meeting. Motion carried.

10.5 Joint Powers Agreement with Minnesota Department of Ag (MDA)

Motion 16.008 Motion by Burandt, second by Wetter, to approve the amendment to the JPA which enables the Metro Conservation District to extend the grant to December 31, 2016. Motion carried.

If the Minnesota Department of Ag has additional funds available a revised JPA will be presented to continue with the program.

11. Member District Updates

None

12. Agenda Items for Next Meeting

Grant Application and Distribution of ETA funds

13. Adjourn

Motion 16.009 Motion by Schoenecker, second by Koczur, to adjourn the meeting. Motion carried.

Respectfully submitted,



Gwen Willems, MCD Secretary

