Metro Conservation Districts

Metropolitan Soil and Water Conservation Districts
Technical Service Area Joint Powers Board (MCD) Meeting
Wednesday, February 22, 2017 Start time is 4:00 p.m.
Earle Brown Tower, 6120 Earle Brown Drive, Brooklyn Center
5th Floor Conference Room

AGENDA

Item	Description	Packet Page(s)	Type
1	**Call to Order**		
2	**Open Floor**		
3	**Election of Officers**		Action
4	**Approval of Agenda** - *Additions/Corrections/Deletions*		Action
5	**Approval of Minutes** – *from November 16, 2016*	2-4	Action
6	**Manager's Meeting Notes** – *November 30, 2016*	5-7	Information
7	**Treasurer's Report** – *Scott Reporting*		
	7.1 February 2017 Treasurer's Report	8-9	Action
	76.2 Checking Account Transactions Report	10	Information
8	**Engineering and Technical Assistance (ETA)** – *Scott & Dakota Reporting*		
	8.1 FY2016 ETA Engineering & Technical Asst Report as of *December 31, 2016*	11-12	Information
	8.2 FY2016 ETA Equipment, Software & Training Report as of *December 31, 2016*	13-14	Information
9	**Subwatershed Analysis Program (SWA)** – *Washington Reporting*		
	9.1 Program Updates		Information
10	**Metro Area Children's Water Festival (MACWF)** – *Carver Reporting*		
	10.1 Program Updates		Information
11	**Campus Groundwater Conservation Planning (CGCP)** – *Anoka Reporting*		
	11.1 Program Updates		Information
12	**Minnesota Ag Water Quality Certification Program (MAWQCP)** – *Scott Reporting*		
	12.1 Program Updates		Information
13	**Other Business**		
	2017 Regular Meeting Date Schedule & Location		Action
14	**Member District Updates**		Information
15	**Agenda Items for Next Meeting**		Information
16	**Adjourn**		Action

Metro Conservation Districts

MEETING MINUTES

Wednesday, November 16, 2016 4:00 p.m.
5th Floor Conference Room
Earle Brown Tower, 6120 Earle Brown Drive
Brooklyn Center, MN.

Attendance:

District	Supervisors	Staff
Anoka CD	Jim Landahl	
Carver SWCD	Bob Burandt	Mike Wanous
Chisago SWCD	Roland Cleveland	
Dakota SWCD	Laura Zanmiller	
Isanti SWCD	Al Koczur	
Ramsey CD	Gwen Willems	
Scott SWCD	Doug Schoenecker	Troy Kuphal
Sherburne SWCD	Doug Hipsag	Francine Larson
Washington CD	John Rheinberger	Jay Riggs
Wright SWCD	Mary Wetter	

1. **Call to Order**
   Chair Rheinberger called the meeting to order at 4:00 p.m. Roll call done. A quorum was present.

2. **Open Floor**
   None

3. **Approval of Agenda – Additions/Corrections/Deletions**
   Motion 16.001 Motion by Willems, second by Koczur to approve the agenda with the following addition:
   1. 11.2 Joint Powers Agreement for Minnesota Agricultural Water Quality Certification Program.

   Motion carried.

4. **Approve Minutes**
   Motion 16.002 Motion by Schoenecker, second by Cleveland to approve the August 31, 2016 board minutes as presented. Motion carried.

5. **Manager's Meeting Notes**
   Wanous noted the following items were discussed at the Manager's Meeting on October 26:
   - Minnesota Ag Water Quality Certification Program (MAWQCP)
   - Engineering and Technical Assistance (ETA) Special Program
   - Subwatershed Analysis (SWA) Special Program
   - MN Buffer Law
   - Work Plan and Budget

   No further discussion

DRAFT

6. Treasurer's Report – Scott SWCD Reporting

6.1 Treasurer's Report – November 8, 2016

Kuphal read the Treasurer's Report. He reported a cash balance of $701,711.75 and the following funds balances:

MAWQCP:	$1.93
Children's Water Festival:	$24,512.48
MCD:	$65,940.95
Total Fund Balance is:	$90,453.43

Motion 16.003 Motion by Lindahl, second by Burandt, to approve the Treasurer's Report subject to audit. Motion carried

6.2 Checking Account Transaction Report

Report included in packet. No discussion

7. Non Point Engineering Assistance Program (NPEAP)

7.1 Open Projects (approved prior to 12/19/2015)

Kuphal reported on the Open Projects approved prior to December 19, 2015.

7.2 FY 2016 ETA Engineering & Technical Assistance Report as of 9/30/2016

Kuphal reported on the FY 2016 ETA Report broken down by district and quarter.

7.3 FY2016 ETA Equipment, Software & Training Report as of 9/30/2016

Kuphal reported on the FY 2016 ETA Report broken down by district and quarter.

8. Subwatershed Analysis Program (SWA)

8.1 Program Update

Riggs reported that all SWA funds have been encumbered and it is the goal to have all funds spent by December 31, 2017.

9. Metro Area Children's Water Festival (MACWF)

9.1 Program Updates

Wanous reported that the Childrens' Water Festival was very successful. He stated that they are looking at expanding the event so more schools can be included.

10. Campus Groundwater Conservation Planning (CGCP)

10.1 Program Updates

None

11. Minnesota Ag Water Quality Certification Program (MAWQCP)

11.1 Program Updates

Kuphal reviewed the changes the Minnesota Department of Agriculture are making to the MAWQCP. The MAWQCP currently has certification specialists in three metro area districts, including Scott, Anoka and Wright SWCD's. The program will change where certification specialists are full time positions with MDA. The MDA's goal is to complete the assessments and certifications of landowners who applied during the promotional period.

11.2 Joint Powers Agreement

The Minnesota Department of Agriculture is extending the current JPA through December 31, 2017. The projected budget balance of $45,000 will serve as the initial budget amount. Funds can be used to reimburse Districts for training, promotional activities, and to assist landowners with assessments and certification. The MDA has stated that they will assess quarterly the activity of the Metro Conservation District and will replenish the funds if/when needed.

Motion 16.004 Motion by Cleveland, second by Koczur to approve signing the extension of the Minnesota Ag Water Quality Certification Program Joint Powers Agreement pending the final agreement does not have any substantive changes from what has been communicated. Motion carried.

12. Other Business

12.1 2017-2019 Workplan and Budget

Kuphal reviewed the changes that were indicated in red to the 2017-2019 Workplan and Budget that was included in the board packet.

Motion 16.005 Motion by Schoenecker, second by Lindahl, to approve the 2017-2019 to approve the 2017-2019 Workplan and Budget. Motion carried.

12.2 Joint Powers Agreement extensions for host, fiscal and admin services

Motion 16.006 Motion by Cleveland, second by Willems, to approve extensions to December 31, 2017 on Joint Power Agreements for host, fiscal and admin services. Motion carried.

Motion 16.007 Motion by Burandt, second by Kozcur to authorize signature of extension of JPA agreements for host, fiscal and admin services. Motion carried.

13. Member District Updates

Discussion held on the election results and the metro soil and water districts that will have changes in supervisor positions.

14. Agenda Items for Next Board Meeting

The next meeting is scheduled for February 22, 2017.

15. Adjourn

Motion 16.008 Motion by Lindahl, second by Schoenecker, to adjourn the meeting. Motion carried.

Respectfully submitted,

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Gwen Willems, MCD Secretary

Metro Managers Meeting Notes

Meeting Date: November 30, 2016
Meeting Time: 10:00 – 12:00
Meeting Location: Dakota County SWCD

Attendance:

MCD Managers: Mike Wanous (Carver), Craig Mell (Chisago), Brian Watson (Dakota), Kirsten Barta (Hennepin), Tiffany Determan (Isanti), Ann WhiteEagle (Ramsey), Francine Larson (Sherburne), Jay Riggs (Washington), Kerry Saxton (Wright)

BWSR Staff: Mary Peterson (Board Conservationist), Tom Gile (Buffer Program Coordinator)

AGENDA ITEMS

1. **Minnesota Buffer Law – Tom Gile, BWSR**

Tom provided an overview of the State Buffer Law. Some of the main topics of discussion included:

- MS4 Communities; SWCDs are responsible to identify noncompliance issues and not individual cities. The cities may update MS4 plans to identify riparian protection areas and if so they would be exempt from the State law.
- Other Waters; by July 1, 2017 SWCD Boards are required to develop, adopt and submit to each local water management authority within their boundary a summary of watercourses for inclusion in the local water management authority's plan. The identification of these "other waters" does not make them subject to regulatory requirements. Much discussion occurred on what is needed and required under this policy. It was clarified that "Other Waters" only means watercourses and not lakes. SWCDs must copy BWSR on the "Other Waters" identified and adopted when coordinating with local water planning authorities
- Defining Alternative Practices; this has been challenging for BWSR staff. An example was presented where a DNR watercourse is mapped but there is no channel or water flow line to determine where a buffer should be located, or that a buffer or grassed waterway would even be an environmental benefit. Conservation tillage, soil loss models, etc. where all discussed. Draft BWSR guidance will be coming out in the next several weeks as they continue to work through possible alternative practice scenarios. The guidance will include a 30-day comment period.
- Buffer timelines discussed include:

March 31, 2017	Counties and Watershed Districts must notify BWSR if they are electing jurisdiction
July 1, 2017	"Other Waters Map" developed and approved by SWCD Board
November 1, 2017	Compliance date for public waters
July 1, 2018	"Other Waters Map" adopted into local water management plan
November 1, 2018	Compliance date for public ditches

Staff Action

- None collectively as MCD; individually each Member needs to work towards compliance with State buffer law

2. **Administrative updates – Troy Kuphal, Scott SWCD**
   2017-2019 work plan and budget was approved at last MCD Board meeting. Work plan adopted was based on continued level of funding for the ETA program. Annual membership dues will increase over the period.

Staff Action
- None

3. **Engineering and Technical Assistance Program – Brian Watson, Dakota SWCD**
   The fourth quarter reporting forms will be sent out mid-December. The forms will need to be returned by mid-January to allow adequate time for eLINK entries which are due February 1. Both the excel spreadsheet and a signed PDF file of the reporting forms will be needed from each Member moving forward as just the PDF file is not always readable. Their likely will be questions as Dakota completes the year-end reporting forms and staff may be contacting individual Members. Dakota (host) and Scott (fiscal agent) will be reconciling budget numbers, including open projects under old system, prior to releasing additional FY17 funds. Thus far only the R-10 purchased and housed at Carver has been expensed to the FY17 ETA allocation. It is anticipated that approximately $25,000 of FY17 ETA funds will be available to each Member late January.

Staff Action
- Return Q4 ETA reporting forms by mid-January. Scott and Dakota to finalize 2016 expenses and complete BWSR reporting by February 1.

4. **Subwatershed Analysis Program – Jay Riggs, Washington CD**
   An updated spreadsheet was provided and all funds have been encumbered. It is the goal to close this grant in 2017.

Staff Action
- None

5. **MN Ag Water Quality Certification Program –Troy Kuphal, Scott SWCD**
   There was no report.

Staff Action
- None

6. **Campus Groundwater Conservation Planning Program – Chris Lord, Anoka SWCD**
   There was no report.

Staff Action
- None

7. **Sharing Technical Expertise among Members**
   Discussion continued on how MCD staff could interact more and share technical expertise. Options ranged from having a social event to having staff with similar job descriptions attend future managers meetings for a meet and greet and sharing of expertise.

Staff Action
- Watson will develop a list of broad job disciplines for review. Once agreed upon, Members can add staff names to each discipline and future discussion will occur on how this information might be used.

8. **Actions needed for February 22, 2017 Board meeting**
   None discussed other than updates to current Special Programs.

Staff Action

- None

The next meeting was scheduled for January 25 at 10:00 a.m. Hennepin to coordinate.

Metropolitan Conservation District
Treasurer's Report
As of February 15, 2017

ETA - Engineerng and Technical Assistance

	Previous Cash Balance		2/15/2017
ASSETS			
Cash - Previous Balance - 11/8/2016	$506,369.58		
Income		$2,046.00	
Expense		$105,450.30	
Cash - Ending Balance -2/15/2017			$402,965.28
Accounts Receivable	$1,267.54		
LIABILITIES			
NPEAP/ETA		$404,232.82	
Total Liabilities		**$404,232.82**	
FUND BALANCE		**$0.00**	

SWA - Sub-watershed Analysis

ASSETS			
Cash - Previous Balance -11/8/2016	$35,380.25		
Income		$0.00	
Expense		$4,028.00	
Cash - Ending Balance -2/15/2017			$31,352.25
LIABILITIES			
SWA Grant - 2014		$31,352.25	
Total Liabilities		**$31,352.25**	
FUND BALANCE		**$0.00**	

CGCP - Campus Groundwater Conservation Planning

ASSETS			
Cash - Previous Balance -11/8/2016	$100,000.00		
Income		$0.00	
Expense		$4,584.01	
Cash - Ending Balance -2/15/2017			$95,415.99
LIABILITIES			
CGCP Liability 2016		$95,415.99	
Total Liabilities		**$95,415.99**	
FUND BALANCE		**$0.00**	

MAWQCP - MN Ag Water Quality Certification

ASSETS			
Cash - Previous Balance -11/8/2016	-$30,491.51		
Income		$62,543.18	
Expense		$32,051.67	
Cash - Ending Balance -2/15/2017			$0.00
FUND BALANCE		**$0.00**	

CWF - Childrens' Water Festival

ASSETS			
Cash - Previous Balance - 11/8/2016	$24,512.48		
Income		$2,873.00	
Expense		$746.38	
Cash - Ending Balance -2/15/2017			$26,639.10
FUND BALANCE		**$26,639.10**	

Metropolitan Conservation District
Treasurer's Report
As of February 15, 2017

MCD - Metro Conservation District

ASSETS			
Cash - Previous Balance -11/8/2016	$65,940.95		
Income		$2,029.86	
Expense		$7,527.49	
Cash - Ending Balance - 2/15/2017			$60,443.32
Accounts Receivable		$0.00	
FUND BALANCE		**$60,443.32**	
TOTAL FUND BALANCE		**$87,082.42**	
TOTAL CASH BALANCE			**$616,815.94**

BANK ACCOUNT SUMMARY

Accounts Type	Bank	Balance
Checking	Hometown	$43,401.83
Savings	Hometown	$573,414.11
Total Cash		**$616,815.94**

Metro Conservation District
As of February 15, 2017

Type	Date	Num	Name	Split	Debit	Credit	Balance
							48,892.50
Deposit	11/14/2016			Deposit	2,614.00		51,506.50
Check	11/14/2016	1485	MSA Professional Services Inc	Engineer Consultant Fees		984.00	50,522.50
Deposit	11/18/2016			Deposit	500.00		51,022.50
Check	11/21/2016	1486	South Washington County Schools	CWF Expenses		746.38	50,276.12
Deposit	11/22/2016			Deposit	2,867.00		53,143.12
Deposit	11/25/2016			Deposit	30,493.44		83,636.56
Check	12/21/2016	1487	Peterson Company, LTD	Audit		2,300.00	81,336.56
Check	12/21/2016	EFT	Verizon Wireless	Operating Exp		91.60	81,244.96
Check	01/04/2017	1488	Frontier Precision, Inc	Capital Outlay		30,992.85	50,252.11
Check	01/09/2017	1489	MCIT	Insurance Expense		2,649.00	47,603.11
Check	01/10/2017	1490	MM Engineering LLC	Engineer Consultant Fees		7,150.00	40,453.11
General Journal	01/19/2017	04-109	Minnesota Dept of Revenue	*Sales Tax Payable		835.00	39,618.11
Transfer	01/25/2017			ICS Sweep Account	80,000.00		119,618.11
Bill Pmt -Check	01/25/2017	1491	Anoka Conservation District	ETA		19,000.00	100,618.11
Bill Pmt -Check	01/25/2017	1492	Carver Soil & Water Conservation District	ETA		2,595.98	98,022.13
Bill Pmt -Check	01/25/2017	1493	Chisago Soil & Water Conservation Dist	ETA		1,998.32	96,023.81
Bill Pmt -Check	01/25/2017	1494	Hennepin County	ETA		909.00	95,114.81
Bill Pmt -Check	01/25/2017	1495	Ramsey Conservation District	ETA		1,748.80	93,366.01
Bill Pmt -Check	01/25/2017	1496	Scott Soil and Water Conservation Dist.	ETA		8,025.00	85,341.01
Bill Pmt -Check	01/25/2017	1497	Sherburne SWCD1	ETA		7,967.43	77,373.58
Bill Pmt -Check	01/25/2017	1498	Washington Conservation District	ETA		172.73	77,200.85
Bill Pmt -Check	01/25/2017	1499	Wright SWCD	ETA		9,300.00	67,900.85
Check	02/07/2017	1500	Scott Soil and Water Conservation Dist.	MAWQCP		5,040.78	62,860.07
Check	02/07/2017	1501	Anoka Conservation District	MAWQCP		20,034.77	42,825.30
Check	02/07/2017	1502	Wright Soil & Water	MAWQCP		3,291.00	39,534.30
Check	02/07/2017	1503	Anoka Conservation District	Conservation Campus Program		3,346.88	36,187.42
Check	02/07/2017	1504	Washington Conservation District	Conservation Campus Program		639.45	35,547.97
Check	02/07/2017	1505	Washington Conservation District	Admin - SWA 2014		3,659.50	31,888.47
Check	02/07/2017	1506	Isanti CD	Conservation Campus Program		251.00	31,637.47
Check	02/07/2017	1507	Frontier Precision, Inc	ETA Capital Outlay		8,057.50	23,579.97
Deposit	02/07/2017			Deposit	32,042.96		55,622.93
Check	02/07/2017	EFT	Verizon Wireless	Jet Packs		183.16	55,439.77
Deposit	02/07/2017			Deposit	373.00		55,812.77
Check	02/15/2017	1508	Scott Soil and Water Conservation Dist.	CCP; MCD Admin; ETA Fiscal		8,725.82	47,086.95
Bill Pmt -Check	02/15/2017	1511	Dakota County Soil & Water Conservation D	MAWQCP		2,762.92	44,324.03
Bill Pmt -Check	02/15/2017	1512	Washington Conservation District	MAWQCP		922.20	43,401.83
					148,890.40	154,381.07	43,401.83

FY 2016 Engineering Technical Assistance Report
Engineering and Techncial Assistance As of December 31, 2016

Member	Ag Practices	Livestock Waste Management	Streambank and Shoreland Protection	Urban Stormwater Practices	Special Projects	TOTALS	BALANCE REMAINING	
ANOKA				$19,000.00		$19,000.00		
2016 Q1				$0.00		$0.00		
2016 Q2	No Report Submitted					$0.00		
2016 Q3	No Report Submitted					$0.00		
2016 Q4			$16,023.10	$2,976.90		$19,000.00	**$0.00**	**0.00%**
Match				$3,800.00		$3,800.00		
2016 Q1				$0.00		$0.00		
2016 Q2	No Report Submitted					$0.00		
2016 Q3	No Report Submitted					$0.00		
2016 Q4			$3,800.00			$3,800.00	**$0.00**	**0.00%**
CARVER	$10,000.00			$9,000.00		$19,000.00		
2016 Q1	$6,370.86			$0.00		$6,370.86		
2016 Q2			$2,071.69	$2,217.35		$4,289.04		
2016 Q3			$3,058.97	$1,132.95	$1,552.20	$5,744.12		
2016 Q4				$48.55	$2,547.43	$2,595.98	**$0.00**	**0.00%**
Match	$2,000.00			$1,800.00		$3,800.00		
2016 Q1	$1,275.00			$0.00		$1,275.00		
2016 Q2				$0.00		$0.00		
2016 Q3			$611.72	$226.59		$838.31		
2016 Q4				$679.77	$1,036.50	$1,716.27	**-$29.58**	**-0.78%**
CHISAGO	$9,500.00			$9,500.00		$19,000.00		
2016 Q1	$4,183.97			$0.00		$4,183.97		
2016 Q2	$2,995.03		$499.01	$3,300.11		$6,794.15		
2016 Q3	$1,535.40			$3,301.11		$4,836.51		
2016 Q4				$1,998.32		$1,998.32	**$1,187.05**	**6.25%**
Match	$1,900.00			$1,900.00		$3,800.00		
2016 Q1	$0.00			$0.00		$0.00		
2016 Q2			$4,380.00			$4,380.00		
2016 Q3			$0.00			$0.00		
2016 Q4			$0.00			$0.00	**-$580.00**	**-15.26%**
DAKOTA	$9,000.00		$10,000.00			$19,000.00		
2016 Q1	$0.00		$1,996.25			$1,996.25		
2016 Q2	$5,193.24					$5,193.24		
2016 Q3	$8,310.75		$105.77			$8,416.52		
2016 Q4			$0.00			$0.00	**$3,393.99**	**17.86%**
Match			$3,800.00			$3,800.00		
2016 Q1			$5,250.00			$5,250.00		
2016 Q2	$637.50		$3,000.00			$3,637.50		
2016 Q3	$825.00		$4,237.50			$5,062.50		
2016 Q4			$13,875.00			$13,875.00	**-$24,025.00**	**-632.24%**
HENNEPIN				$19,000.00		$19,000.00		
2016 Q1				$0.00		$0.00		
2016 Q2				$0.00		$0.00		
2016 Q3				$0.00		$0.00		
2016 Q4				$0.00		$0.00	**$19,000.00**	**100.00%**
Match**				$3,800.00		$3,800.00		
2016 Q1				$2,733.83		$2,733.83		
2016 Q2				$0.00		$0.00		
2016 Q3				$0.00		$0.00		
2016 Q4				$0.00		$0.00	**$1,066.17**	**28.06%**
ISANTI			$19,000.00			$19,000.00		
2016 Q1			$9,436.81			$9,436.81		
2016 Q2			$6,617.58			$6,617.58		
2016 Q3			$2,945.61			$2,945.61		
2016 Q4			$0.00			$0.00	**$0.00**	**0.00%**
Match			$3,800.00			$3,800.00		
2016 Q1			$2,273.85			$2,273.85		
2016 Q2			$1,167.80			$1,167.80		
2016 Q3			$153.54			$153.54		
2016 Q4			$204.81			$204.81	**$0.00**	**0.00%**

FY 2016 Engineering Technical Assistance Report
Engineering and Techncial Assistance As of December 31, 2016

Member	Ag Practices	Livestock Waste Management	Streambank and Shoreland Protection	Urban Stormwater Practices	Special Projects	TOTALS	BALANCE REMAINING	
RAMSEY			$10,000.00	$9,000.00		$19,000.00		
2016 Q1			$0.00	$0.00		$0.00		
2016 Q2			$2,226.33			$2,226.33		
2016 Q3			$0.00			$0.00		
2016 Q4			$1,134.64	$614.16		$1,748.80	**$15,024.87**	**79.08%**
Match			$2,000.00	$1,800.00		$3,800.00		
2016 Q1			$0.00	$0.00		$0.00		
2016 Q2			$55.51			$55.51		
2016 Q3			$0.00			$0.00		
2016 Q4			$0.00			$0.00	**$3,744.49**	**98.54%**
SCOTT	$15,000.00		$4,000.00			$19,000.00		
2016 Q1						$0.00		
2016 Q2						$0.00		
2016 Q3	$3,197.00		$1,727.00	$2,434.00	$3,617.00	$10,975.00		
2016 Q4	$5,754.82		$346.61	$1,923.57		$8,025.00	**$0.00**	**0.00%**
Match	$3,000.00		$800.00			$3,800.00		
2016 Q1	$3,184.22		$393.52			$3,577.74		
2016 Q2	$770.58					$770.58		
2016 Q3						$0.00		
2016 Q4	$3,355.00					$3,355.00	**-$3,903.32**	**-102.72%**
SHERBURNE			$5,000.00	$7,000.00	$7,000.00	$19,000.00		
2016 Q1			$0.00	$863.66	$0.00	$863.66		
2016 Q2			$2,298.00	$746.85		$3,044.85		
2016 Q3			$1,143.20	$268.10		$1,411.30		
2016 Q4		$3,850.00	$2,714.54	$1,402.89		$7,967.43	**$5,712.76**	**30.07%**
Match**			$500.00	$3,300.00		$3,800.00		
2016 Q1				$0.00		$0.00		
2016 Q2			$1,356.25			$1,356.25		
2016 Q3			$1,010.33	$344.70		$1,355.03		
2016 Q4				$1,100.00		$1,100.00	**-$11.28**	**-0.30%**
WASHINGTON				$19,000.00		$19,000.00		
2016 Q1				$4,874.90		$4,874.90		
2016 Q2				$8,509.82		$8,509.82		
2016 Q3				$5,434.65		$5,434.65		
2016 Q4				$172.73		$172.73	**$7.90**	**0.04%**
Match				$3,800.00		$3,800.00		
2016 Q1				$0.00		$0.00		
2016 Q2	$3,838.50					$3,838.50		
2016 Q3						$0.00		
2016 Q4						$0.00	**-$38.50**	**-1.01%**
WRIGHT	$12,000.00	$7,000.00				$19,000.00		
2016 Q1	$240.75					$240.75		
2016 Q2		$1,325.27	$315.30			$1,640.57		
2016 Q3		$1,546.50				$1,546.50		
2016 Q4	$1,650.00	$3,211.00	$1,540.00		$1,990.00	$8,391.00	**$7,181.18**	**37.80%**
Match	$3,800.00					$3,800.00		
2016 Q1	$0.00					$0.00		
2016 Q2		$0.00	$0.00			$0.00		
2016 Q3		$0.00				$0.00		
2016 Q4						$0.00	**$3,800.00**	**100.00%**
Total Grant:	**$55,500.00**	**$7,000.00**	**$48,000.00**	**$91,500.00**	**$7,000.00**	**$209,000.00**	**$51,507.75**	**24.64%**
2016 Q1	$10,795.58	$0.00	$11,433.06	$5,738.56	$0.00	$27,967.20	**$27,967.20**	Cumulative
2016 Q2	$8,188.27	$1,325.27	$14,027.91	$14,774.13	$0.00	$38,315.58	**$66,282.78**	Cumulative
2016 Q3	$13,043.15	$1,546.50	$8,980.55	$12,570.81	$5,169.20	$41,310.21	**$107,592.99**	Cumulative
2016 Q4	$7,404.82	$7,061.00	$21,758.89	$9,137.12	$4,537.43	$49,899.26	**$157,492.25**	Year End
Total Match Slated:	**$10,700.00**	**$0.00**	**$10,900.00**	**$20,200.00**	**$0.00**	**$41,800.00**	**-$19,977.02**	**-47.79%**
2016 Q1	$4,459.22	$0.00	$7,523.85	$2,733.83	$0.00	$15,110.42	**$15,110.42**	Cumulative
2016 Q2	$4,476.00	$0.00	$9,959.56	$0.00	$0.00	$15,206.14	**$30,316.56**	Cumulative
2016 Q3	$825.00	$0.00	$6,013.09	$571.29	$0.00	$7,409.38	**$37,725.94**	Cumulative
2016 Q4	$3,355.00	$0.00	$17,879.81	$1,779.77	$1,036.50	$24,051.08	**$61,777.02**	Year End

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Member	BMP Design Software VectorWorks/ HydroCAD	Misc Equipment	Training			TOTALS	BALANCE REMAINING	
ANOKA						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2	No Report Submitted					$0.00		
2016 Q3	No Report Submitted					$0.00		
2016 Q4	$909.00					$909.00	**$0.00**	**0.00%**
Match								
2016 Q1	$0.00					$0.00		
2016 Q2	No Report Submitted					$0.00		
2016 Q3	No Report Submitted					$0.00		
2016 Q4						$0.00	**$0.00**	
CARVER						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2	$909.00					$909.00		
2016 Q3						$0.00		
2016 Q4						$0.00	**$0.00**	**0.00%**
Match								
2016 Q1						$0.00		
2016 Q2	$521.46					$521.46		
2016 Q3						$0.00		
2016 Q4						$0.00	**-$521.46**	
CHISAGO						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2		$909.00				$909.00		
2016 Q3						$0.00		
2016 Q4						$0.00	**$0.00**	**0.00%**
Match								
2016 Q1						$0.00		
2016 Q2						$0.00		
2016 Q3						$0.00		
2016 Q4						$0.00	**$0.00**	
DAKOTA						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2	$0.00					$0.00		
2016 Q3			$909.00			$909.00		
2016 Q4						$0.00	**$0.00**	**0.00%**
Match								
2016 Q1						$0.00		
2016 Q2						$0.00		
2016 Q3			$758.88			$758.88		
2016 Q4						$0.00	**-$758.88**	
HENNEPIN						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2	$0.00					$0.00		
2016 Q3	$0.00					$0.00		
2016 Q4	$909.00					$909.00	**$0.00**	**0.00%**
Match								
2016 Q1						$0.00		
2016 Q2						$0.00		
2016 Q3						$0.00		
2016 Q4	$380.00					$380.00	**-$380.00**	
ISANTI						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2			$298.98			$298.98		
2016 Q3			$610.02			$610.02		
2016 Q4						$0.00	**$0.00**	**0.00%**
Match								
2016 Q1						$0.00		
2016 Q2						$0.00		
2016 Q3						$0.00		
2016 Q4						$0.00	**$0.00**	

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Member	BMP Design Software VectorWorks/ HydroCAD	Misc Equipment	Training			TOTALS	BALANCE REMAINING	
RAMSEY						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2	$909.00					$909.00		
2016 Q3						$0.00		
2016 Q4						$0.00	**$0.00**	**0.00%**
Match								
2016 Q1						$0.00		
2016 Q2	$590.94					$590.94		
2016 Q3						$0.00		
2016 Q4						$0.00	**-$590.94**	
SCOTT						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2	$0.00					$0.00		
2016 Q3			$909.00			$909.00		
2016 Q4						$0.00	**$0.00**	**0.00%**
Match								
2016 Q1	$0.00					$0.00		
2016 Q2	$0.00					$0.00		
2016 Q3			$4,229.80			$4,229.80		
2016 Q4						$0.00	**-$4,229.80**	
SHERBURNE						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2	$909.00					$909.00		
2016 Q3						$0.00		
2016 Q4						$0.00	**$0.00**	**0.00%**
Match								
2016 Q1	$0.00					$0.00		
2016 Q2	$590.94					$590.94		
2016 Q3						$0.00		
2016 Q4						$0.00	**-$590.94**	
WASHINGTON						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2	$369.00	$153.14				$522.14		
2016 Q3	$190.00					$190.00		
2016 Q4						$0.00	**$196.86**	**21.66%**
Match								
2016 Q1	$0.00					$0.00		
2016 Q2						$0.00		
2016 Q3						$0.00		
2016 Q4						$0.00	**$0.00**	
WRIGHT						$909.00		
2016 Q1	$0.00					$0.00		
2016 Q2	$0.00					$0.00		
2016 Q3						$0.00		
2016 Q4			$909.00			$909.00	**$0.00**	**0.00%**
Match								
2016 Q1	$0.00					$0.00		
2016 Q2						$0.00		
2016 Q3						$0.00		
2016 Q4			$1,103.00			$1,103.00	**-$1,103.00**	
TOTAL GRANT:	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$9,999.00**	**$196.86**	**1.97%**
2016 Q1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
2016 Q2	$3,096.00	$1,062.14	$298.98	$0.00	$0.00	$4,457.12	$4,457.12	Cumulative
2016 Q3	$190.00	$0.00	$2,428.02	$0.00	$0.00	$2,618.02	$7,075.14	Cumulative
2016 Q4	$1,818.00	$0.00	$909.00	$0.00	$0.00	$2,727.00	$9,802.14	Year End
TOTAL MATCH:	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**-$8,175.02**	
2016 Q1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
2016 Q2	$1,703.34	$0.00	$0.00	$0.00	$0.00	$1,703.34	$1,703.34	Cumulative
2016 Q3	$0.00	$0.00	$4,988.68	$0.00	$0.00	$4,988.68	$6,692.02	Cumulative
2016 Q4	$380.00	$0.00	$1,103.00	$0.00	$0.00	$1,483.00	$8,175.02	Year End