

**JOINT POWERS AGREEMENT BETWEEN THE METROPOLITAN SOIL AND WATER  
CONSERVATION DISTRICTS TECHNICAL SERVICE AREA JOINT POWERS BOARD AND  
SCOTT SOIL AND WATER CONSERVATION DISTRICT FOR  
FOR THE PROVISION OF ADMINISTRATIVE SERVICES**

January 1, 2020 through December 31, 2022

THIS AGREEMENT (Agreement) is made by and between the Metropolitan Soil and Water Conservation Districts Technical Service Area Joint Powers Board, also referred to as Metro Conservation Districts (MCD) and the Scott Soil and Water Conservation District (Provider).

**WHEREAS**, MCD is a joint powers board created to assist with special programs and activities for the mutual benefit of its member Districts; and

**WHEREAS**, the MCD has prepared, and its members have approved a 2020-2022 Work Plan and Budget, incorporated herein by reference, that covers MCD internal operations as well as implementation of Special Programs, and in which Administrative Services are enumerated; and

**WHEREAS**, the Provider serves in the official capacity as Fiscal Agent for the MCD to fulfill such roles and responsibilities as may be needed and required for internal operations and Special Program grant administration; and

**WHEREAS**, the parties wish to enter into this Agreement to define the obligations of the MCD and the PROVIDER for Administrative services; and

**WHEREAS**, Minnesota Statutes, Section 471.59, subd. 10 provides that two or more governmental units may by Agreement jointly exercise any power common to the contracting Parties and as such a District may enter into this Agreement with MCD to perform on behalf of MCD any service or function that the identified District is authorized to provide for itself.

**NOW THEREFORE**, in consideration of the mutual agreements set forth herein the parties agree as follows:

1. **Term.** Notwithstanding the date of the signatures of the parties, the term of this Agreement is January 1, 2020 through December 31, 2022 or until terminated by law or in accordance with the terms of this Agreement.
1. **Purpose.** The purpose of this Agreement is to define the obligations of the MCD and the PROVIDER as provided as set forth in the MCD 2020-2022 Plan of Work and Budget
2. **Services.** The MCD requests and the PROVIDER agrees to provide services as defined in the MCD 2020-2022 Plan of Work and Budget, including those enumerated under the Administrative Services and Budget section on pages 2 through 3.
2. **Payment.** The MCD will pay the PROVIDER for services in the amount not to exceed \$52,600. The PROVIDER will invoice the MCD for payment based on actual hours worked, at the most current BWSR billable rate.
3. **Independent Contractor.** The PROVIDER is an independent contractor and nothing in this Agreement shall be construed to create the relationship of employer and employee between the MCD and the PROVIDER.
4. **Indemnification.** The PROVIDER agrees to indemnify and save and hold the MCD, its officers, employees and agents harmless from any and all claims or causes of action arising from the performance of this Agreement by the PROVIDER or its officers, employees and agents. This paragraph does not bar any legal remedies the PROVIDER may have against MCD for its failure to fulfill its obligations under this Agreement. The PROVIDER will reimburse the MCD for reasonable attorneys' fees if MCD is the prevailing party in litigation to enforce any of the terms of this Agreement.

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota States Statutes, Section 466.04.

5. **Insurance.** The PROVIDER will procure insurance necessary to cover the errors and omissions of the PROVIDER's employees performing services under the terms of this Agreement.
6. **Compliance with Laws.** The parties shall abide by all Federal, State or local laws; statutes, ordinances, rules and regulations pertaining to this Agreement and this Agreement shall be construed in accordance with the substantive and procedural laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in the County of Hennepin, State of Minnesota.
7. **Ownership.** All work product, data compilations, and materials of any kind prepared pursuant to this Agreement, regardless of the format in which they exist will become the sole and exclusive property of the MCD upon the completion of this Agreement. However, any MCD member Districts may use portions or excerpts from the materials prepared pursuant to this Agreement. It is further agreed that the MCD and its member Districts have unlimited rights to use, duplicate and make derivative works of the same, with no obligation for accounting to the PROVIDER.
8. **Records/Audits.** The PROVIDER's bonds, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Agreement are subject to the examination, duplication, transcription and audit by the MCD and either the Legislative or State Auditor, pursuant to Minn.Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Agreement. The PROVIDER agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period.
9. **Data Privacy.** For purposes of this Agreement all data on individuals collected, created, received, maintained or disseminated shall be administered consistent with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and the Minnesota Rules implementing the Act now in force or hereafter adopted as well as Federal laws on data privacy.
10. **Non-Discrimination.** The PROVIDER agrees that, in coordinating the hiring of all labor for the performance of any work under this Agreement, it will not, by reason of race, creed, color, sex, national origin, disability, sexual orientation, age, marital status or public assistance status, discriminate against any person who is a citizen of the United States and who qualifies and is available to perform the work to which such employment relates. The PROVIDER agrees to comply with all Federal, State, and local non-discrimination laws and ordinances, in particular the applicable provisions of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. When required by law or requested by the MCD, the PROVIDER shall furnish a written affirmative action plan.
11. **Termination.** This Agreement terminates on December 31, 2022. Either party may terminate this Agreement with or without cause with 90 days prior written notice to the other party.
12. **Amendments.** Any amendment to this Agreement shall be in writing and signed by the same parties who signed the original Agreement or their successors in office. An Amendment must be requested in writing before the end of this Agreement.
13. **Entire Agreement.** This Agreement contains the entire agreement of the parties and supersedes all oral and written agreements and negotiations by the parties relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands on the dates written below:

**METROPOLITAN SOIL AND WATER CONSERVATION DISTRICTS TECHNICAL SERVICE AREA JOINT POWERS BOARD**

BY: Laura Lamm 11/20/19  
Chair, MCD Board Date

Pursuant to action taken by the MCD Board on on \_\_\_\_\_

**SCOTT SOIL AND WATER CONSERVATION DISTRICT**

BY: Robert Casey 12/17/19  
Chair, Board of Supervisors Date

Pursuant to action taken by the District's Board of Supervisors on \_\_\_\_\_

