



MEETING MINUTES

Wednesday, November 15, 2017 4:00 p.m.
 5th Floor Conference Room
 Earle Brown Tower, 6120 Earle Brown Drive
 Brooklyn Center, MN.

Attendance:

<u>District</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD		
Carver SWCD		Mike Wanous
Chisago SWCD	Roland Cleveland	
Dakota SWCD		
Isanti SWCD	Al Koczur	
Ramsey CD	Gwen Willems	Ann White Eagle
Scott SWCD		Shelly Tietz & Troy Kuphal
Sherburne SWCD	Michael Schroeder	
Washington CD	John Rheinberger	
Wright SWCD	Mary Wetter	

1. Call to Order

Mary Wetter called the meeting to order at 4:05 p.m. A quorum was present.

2. Open Floor

None

3. Approval of Agenda – Additions/Corrections/Deletions

Motion 17.026 Motion by Rheinberger, second by Cleveland to approve the agenda. Motion carried

4. Approve Minutes

Motion 17.027 Motion by Cleveland, second by Schroeder to approve and amend the August 30, 2017 board minutes as presented correcting the next board meeting date to read November 15, 2017. Motion carried.

5. Old Business

5.1. Education Programming

Supervisor Cleveland indicated that the managers could work on Education Programming. Mike Wanous stated that the managers discussed not establishing an education committee since Districts engage in education activities and staff routinely discuss opportunities for cooperation.

6. Manager’s Meeting Notes – September 29, 2017

Wanous reported some highlights from the September 29 meeting: MAWQCP certification, One Watershed, One Plan pilot program, MASWCD Conservation District Capacity Work Group, Job Approval Authority, MCD Technical Expertise Database and Special program updates from ETA, SWA and CGCP.

7. Treasurer's Report – Scott SWCD Reporting

7.1 Treasurer's Report – November 2, 2017

Tietz read the Treasurer's Report. She reported a cash balance of \$853,400.61 and the following funds balances:

Children's Water Festival:	\$35,202.65
MCD:	\$65,831.97
Total Fund Balance is:	\$101,034.62

Motion 17.028 Motion by Rheinberger, second by Koczur, to approve the Treasurer's Report subject to audit. Motion carried

7.2 Checking Account Transaction Report

Report included in packet. No discussion

8. Engineering and Technical Assistance (ETA)

8.1 ETA Engineering & Technical Assistance Report as of September 30, 2017

Kuphal read from ETA program report by district and quarter, as prepared and submitted by Dakota County SWCD, program Host.

8.2 Grant Status Report as of September 30, 2017

Kuphal reported on the Grant Status report which outlines the summary of each grant, also prepared and submitted by Dakota County SWCD.

9. Subwatershed Analysis Program (SWA)

9.1 Program Update

The majority of the districts have their final reports completed.

10. Metro Area Children's Water Festival (MACWF)

10.1 Program Updates

Wanous reported the Children's Water Festival was held on Wednesday, September 27, 2017 at the State Fairgrounds. The following is a recap: 18 schools, 1,433 students, 58 teachers and 400 additional students attended the event this year.

Wanous indicated that there are looking for volunteers for next year including a bus coordinator.

10.1 MPCA Grant Agreement

The MPCA wanted to donate money but needed a formal agreement signed.

Motion 17.029 Motion by Cleveland, second by Willems, to approve Grant Agreement from the Minnesota Pollution Control Agency for \$400 for the Children's Water Festival. Motion carried

11. Campus Groundwater Conservation Planning (CGCP)

11.1 Program Updates

Kuphal provided a review of the Campus Groundwater Conservation Planning program with a hand out provided by Mitch Haustein, Anoka Conservation District. A pilot study will be conducted to test all steps in the CGCP process and develop training materials for SWCD staff to conduct CGCP protocol.

12. Minnesota Ag Water Quality Certification Program (MAWQCP)

12.1 Program Updates

Kuphal provided a program update on the MAWQCP. Individual districts are working on the Ag Certainty. The Scott SWCD is the fiscal agent and submits a combined invoice from all districts to the Minnesota Department of Ag quarterly.

12.2 Grant Agreement

The Minnesota Department of Agriculture's Grant Agreement Amendment #4 extends the expiration date to December 31, 2018 and included additional funds of \$42,350.

Motion 17.030 Motion by Rheinberger, second by Willems, to approve Amendment #4 for the MAWQCP Joints Powers Agreement. Motion carried.

13. Other Business

None

14. Member District Updates

Wright is looking for a District Engineer.

Motion 17.031 Motion by Rheinberger, second by Schroeder, to approve the next board meeting to Wednesday, February 28, 2018.

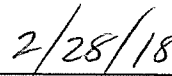
15. Adjourn

Motion 17.032 Motion by Wetter, second by Willems, to adjourn the meeting. Motion carried.

Respectfully submitted,



Gwen Willems, Secretary



Date